

This privacy policy will explain how our organisation uses the personal data we collect from you when you use our website.

Topics:

- What data do we collect?
- How do we collect your data?
- How will we use your data?
- How do we store your data?
- Marketing
- What are your data protection rights?
- What are cookies?
- How do we use cookies?
- What types of cookies do we use?
- How to manage your cookies
- Privacy policies of other websites
- Changes to our privacy policy
- How to contact us
- How to contact the appropriate authorities

### **What data do we collect?**

TUSSU collects the following data:

- We collect the number of views we get on our web pages as well as how you found our website.

### **How do we collect your data?**

You directly provide TUSSU with most of the data we collect. We collect data and process data when you:

- Voluntarily complete a customer survey or provide feedback on any of our message boards or via email.
- Use or view our website via your browser's cookies.

### **How will we use your data?**

TUSSU collects your data so that we can:

- Improve the usability of our website

If you agree, TUSSU may share this data with partner organisations (e.g., TUS and other student unions) on the basis of legitimate interests.

### **How do we store your data?**

Data is stored on TUSU-owned devices, the TUSU-owned content management system, and on TUS-owned storage.

### **What are your data protection rights?**

TUSU would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

- **The right to access** – You have the right to request TUSU for copies of your personal data. We may charge you a small fee for this service.
- **The right to rectification** – You have the right to request that TUSU correct any information you believe is inaccurate. You also have the right to request TUSU to complete the information you believe is incomplete.
- **The right to erasure** – You have the right to request that TUSU erase your personal data, under certain conditions.
- **The right to restrict processing** – You have the right to request that TUSU restrict the processing of your personal data, under certain conditions.
- **The right to object to processing** – You have the right to object to TUSU's processing of your personal data, under certain conditions.
- **The right to data portability** – You have the right to request that TUSU transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email: [supres@su.tus.ie](mailto:supres@su.tus.ie)

Call us at: 090 646 8067 (Midlands) / 061 293 135 (Midwest)

Or write to us:

Technological University of the Shannon: Midlands Students' Union

Technological University of the Shannon: Midlands Midwest

Dublin Road,

Athlone,

Co. Westmeath

(Midlands)

Technological University of the Shannon Students' Union

Technological University of the Shannon: Midlands Midwest

Moylish Park  
Limerick  
(Midwest)

## **Cookies**

Cookies are text files placed on your computer to collect standard Internet log information and visitor behavior information. When you visit our websites, we may collect information from you automatically through cookies or similar technology

For further information, visit [allaboutcookies.org](http://allaboutcookies.org).

### **How do we use cookies?**

TUSSU uses cookies in a range of ways to improve your experience on our website, including:

- Understanding how you use our website

### **What types of cookies do we use?**

There are a number of different types of cookies, however, our website uses:

- Functionality – TUSSU uses these cookies so that we recognize you on our website and remember your previously selected preferences. These could include what language you prefer and location you are in. A mix of first-party and third-party cookies are used.

### **How to manage cookies**

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

### **Privacy policies of other websites**

The TUSSU website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

### **Changes to our privacy policy**

TUSSU keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 12 January 2024.

### **How to contact us**

If you have any questions about TUSSU's privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at: [supres@su.tus.ie](mailto:supres@su.tus.ie)

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**How to contact the appropriate authority**

Should you wish to report a complaint or if you feel that TUSU has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office.

Email: [info@oic.ie](mailto:info@oic.ie)

Address:

6 Earlsfort Terrace,  
Dublin 2,  
D02 W773