



Officer Report (3)

Officer: Amelia Lown

Title: President

Month: January 2024

(a) *Details of Work Undertaken from 1st of January – 31st of January 2024*

(b) *Meetings/ Appointments from 1st of January – 31st January 2024*

Date:	Meeting / Appointment:	Details:
1 st January 2024	Christmas Holidays.	Christmas Holidays.
2 nd January 2024	Christmas Holidays.	Christmas Holidays.
3 rd January 2024	Christmas Holidays.	Christmas Holidays.
4 th January 2024	Christmas Holidays.	Christmas Holidays.
5 th January 2024	Christmas Holidays.	Christmas Holidays.
8 th January 2024	Christmas Holidays.	Christmas Holidays.
9 th January 2024	Christmas Holidays.	Christmas Holidays.
10 th January 2024	Christmas Holidays.	Christmas Holidays.
11 th January 2024	Reflection Workshop USI	Travelled to USI HQ in Dublin for a reflection workshop and preparation for Semester Two.
12 th January 2024	TUSSU Executive Meeting. SIPTU Training USI	Meeting with the TUSSU executive team. Quick meeting to introduce everyone back USI provided training with SIPTU in USI HQ in Dublin.
15 th January 2024	Administrative Work	Got back into the Office and tackled the inbox after Christmas. Made sure all financial obligations were up to date.
16 th January 2024	Athena Swan Self-Assessment Meeting USI Officers Visit Meeting with Societies Officer Postgraduate Studies & Research TUSSU Executive Meeting	Attended an online meeting about the Athena Swan Self-Assessment that the college have applied for. Welcomed USI officers to the Athlone Campus. Attended an in-person meeting with the Societies Officer of TUS. Attended an online meeting about Postgraduate Studies and Research. Attend the weekly TUSSU Executive Meeting.
17 th January 2024	Community Liaison Guard Visit Athlone Meeting with VP Moylish	Attended an in-person meeting with the local community Guard in Athlone about her visits to the campus. Attended an online meeting with the VP for Moylish.
18 th January 2024	Meeting with VP Student Education and Experience Athlone Rape Crisis Centre Meeting Social Media Management Proposal Meeting	Attended an in-person meeting with the VP for Student Education and Experience in Athlone. Attempted to meet the Athlone Rape Crisis Centre Team yet they were called away to an emergency case. Attended an online team meeting with the TUSSU Digital Executive, Dylan.

19 th January 2024	Athlone SHAG & RAG Week Meeting	Met with the Athlone team to discuss RAG & SHAG week plans and ideas.
22 nd January 2024	Governing Body Athlone Athlone Class Rep Meeting	Attended the Governing Body meeting in Athlone. Attended the Athlone Class Representative Meeting.
23 rd January 2024	TUSSU Executive Meeting	Attend the weekly TUSSU Executive Meeting.
24 th January 2024	President & Deputies Meeting EDI Steering Committee Meeting Travelled to Ulster University	Attended an online meeting with the Deputy Midlands, Deputy Midwest, and Deputy for Postgraduate Affairs. Attended the online meeting for the Governing Body EDI Steering Committee. Travelled to the Derry to attend National Council in Derry.
25 th January 2024	National Council Ulster University Magee Campus Speak to Succeed John Farren	Attended USI National Council in the Magee Campus in Derry & the allocated Working Groups throughout the day. Was supposed to hold the Speak to Succeed as part of Education Week, however, John had internet difficulties and couldn't present it.
26 th January 2024	Student Experience & Access Subcommittee Meeting	Attended the online meeting for the Student Experience and Access Subcommittee.
29 th January 2024	RSA Shuttle Bus in Athlone to kick off Road Safety Awareness Week Athlone SHAG Meeting with Athlone Counselling ESVH Community of Practice Meeting	Welcomed RSA Shuttlebus to Athlone to promote Road Safety Awareness to Students. Met with the Athlone Counsellors to discuss the SHAG Fest and plans for RAG & SHAG. Attended an online meeting of the ESVH Community of Practice. Also introduced to Rabiya the new Sexual Violence Prevention and Response Manager.
30 th January 2024	Flexible Learning Sub-Committee Meeting TUSSU Executive Meeting	Attended an online meeting for the Flexible Learning Sub-Committee. Attend the weekly TUSSU Executive Meeting.
31 st January 2024	Road Safety Traffic Incident Responders	Welcomed the Fire Department, Emergency Responders and the Guards on the Athlone Campus, to show how they would react and be the first on the scene at a Road Traffic Incident.

c) *Expenses Claimed from 1st of January– 31st January 2024
(Travel, Meals, Stay)*

Date:	Reason:	Amount:
11/01/2024	Travelled to Dublin for USI Reflection Workshop	€113.56
11/01/2024	Overnight stay for USI Reflection Workshop and SIPTU Training in USI HQ.	€126.50
24/01/2024	National Council Derry	€216.58